



**MIDDLETON**

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**NO SHOW POLICY**

If a patient is scheduled for an appointment and either missed their appointment, did not cancel within 4 hours prior to the appointment time, or were more than 15 minutes late to your scheduled appointment.

Our "No Show/Late Cancellation" policy is the following:

1. First No Show/Late Cancellation: Patient notified by phone and informed of No Show policy.
2. Second No Show: Charge/Late Cancellation: Patient charged \$50 and balance paid prior to scheduling any further appointments. A written letter notifying patient of No Show policy.
3. Third No Show/Late Cancellation: Patient charged \$100 and balance paid prior to scheduling any further appointments. A written letter notifying patient of No Show policy.
4. Fourth No Show/Late Cancellation: Patient can be dismissed from the office.